

EUGENE SOUTHTOWNE ROTARY FOUNDATION
BOARD OF DIRECTORS
MINUTES OF THE MEETING

January 14, 2026

The meeting was called to order by President Christie McDonald at 4.33 pm.

Directors in attendance: Steve Hutchinson, Susie Andrist, Patric Miller, Andrea Lamanna, Randy Bernstein, Karen Fretwell, Gary Brown.

Directors absent: Paul Reiss

Board designates attending: Doug Mozan, Harry Andrist

1. The first order of business was for the board to fill the open positions on the board. Since the club had not yet had the elections to fill these positions by member vote, the board must appoint.

The nominees for appointment to the board are: Harry Andrist, Doug Mozan, Lonny King. Susie Andrist is designated for a renewal term.

Steve made the MOTION to approve all designated nominees “ad seriatum” (by a single vote for the whole slate). The motion was seconded by Patric. Christie called for the vote. The motion was approved unanimously.

Christie welcomed all the new and returning members to the board.

2. The next order of business was for the board to elect officers to serve during the ensuing year and until their successors are elected. The nominees for officers are:

President Susie Andrist

Vice President Gary Brown

Treasurer Harry Andrist

Secretary Andrea Lamanna

Steve made the MOTION to approve all designated nominees “ad seriatum”. The motion was seconded by Randy. Christie called for the vote. The motion was approved unanimously.

3. Christie then announced that since she was retiring from the board, she was also tendering her resignation as president now that Susie has been elected. The board accepted the resignation with regret and a thanks for her good service.

Christie then turned the meeting over to Susie as the new president and Christie left the meeting.

4. The minutes of the last 2 meetings had been previously emailed to all board members. Susie asked if there were any additions or corrections to the November 2025 minutes. Hearing none, they were approved unanimously. Susie asked if there were any additions or corrections to the December 2025 minutes. Hearing none, they were approved unanimously.
5. Treasurer’s report. Paul’s final report with financial information for November and December of 2025 was attached to the Agenda. Harry reported he has started reviewing and working with Randy on ways to organize reporting of financials. The amounts of

restricted funds held for the club for particular uses have been identified. In this last report the item of interest is the \$5000 scholarship payment returned from the U of O because one of our awardees did not enroll.

Harry is now connected to Donor Box and Randy will help with Stripe so donations will have information of donor and use. Harry also needs to get on as a signer for the SRF checking and investment accounts. The board discussed wanting to have several signers for checking so there would be someone available in town to sign checks when needed. So the signers on the checking account will be president Susie, vice president Gary, treasurer Harry, and secretary Andrea. The board approved those signers.

Harry said the Foundation's tax filing year end got changed by Matt to June 30th in each year and Oregon knows that but the IRS does not. So there is still an IRS penalty letter pending for a "late filing" that has not been resolved. Steve said that Matt said that Travis Misfeldt was working with the IRS to get that fixed. Harry will check. Harry said he needs the incorporation date for the foundation and tax ID numbers. Steve said he had that and would email to Harry.

6. Scholarship update by Gary. Scholarship renewal invitations have gone out, so far 6 out of 13 have responded with requests to continue. Feb 10 the applications for new scholarships go to schools. The \$5000 returned was for Spencer Foundation scholar Gustavo so the money probably needs to go back to Spencer. Gary will check.

7. The next Foundation board meeting is scheduled for February 11 at 4:30 on Zoom.

Respectfully submitted , secretary pro tem

Steve Hutchinson